

**Report Number: QIP-ASR189483****Audit Date :** 16 Oct.,2018

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

**Company Name :** Hunan Herexi Instrument & Equipment Co., Ltd.  
湖南赫西仪器装备有限公司

**Showroom :** <http://hexicentrifuge.en.made-in-china.com>

**Address :** Room 101, Building #7. Xiangyi Road, Wangchengpo Street, Yuelu District, Changsha, Hunan, China & Floor 4, Block 2, Tianma New Energy Industrial Park, Wangcheng District, Changsha, Hunan, China

**Product :** Mini Centrifuge, Low Speed Centrifuge, Low Speed Refrigerated Centrifuge, High Speed Centrifuge, High Speed Refrigerated Centrifuge, Dedicated Centrifuge, Vacuum Concentrator Centrifuge, Rapid Moisture Meter, Intelligent Electronic Balancer

has been on site audited for the Following Scope of Activity

1. General Information
2. Foreign Trade Capacity
3. Product Research & Development Capacity
4. Management System and Product Certification
5. Production Capacity & Quality Control
6. Working Environment
7. Photos

**General Comments:**

Hunan Herexi Instrument & Equipment Co., Ltd. is a manufacturer with 51 employees; it was established in 2007, located in Room 101, Building #7. Xiangyi Road, Wangchengpo Street, Yuelu District, Changsha, Hunan, China & Floor 4, Block 2, Tianma New Energy Industrial Park, Wangcheng District, Changsha, Hunan, China. The company occupies an area of 2720.9 square meters, and the annual production output was 2000 sets of centrifuges in last year. Hunan Herexi Instrument & Equipment Co., Ltd. has its own brand. They have obtained CE Certificates and 6 pcs of software copyright certificates for related products, and also have prepared to renew quality management certificate in this year. Hunan Herexi Instrument & Equipment Co., Ltd. has foreign trade experience in South America, Europe, Southeast Asia/Mideast.

Sign for and on behalf of  
SGS-CSTC Standards Technical Services Co., Ltd.



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# SUPPLIER ASSESSMENT REPORT

Audited Company	Hunan Herexi Instrument & Equipment Co., Ltd.		
Audited Site:	Room 101, Building #7. Xiangyi Road, Wangchengpo Street, Yuelu District, Changsha, Hunan, China & Floor 4, Block 2, Tianma New Energy Industrial Park, Wangcheng District, Changsha, Hunan, China		
Consigner of Assessment	Made-in-China.com		
Audit Type	<input type="checkbox"/> Initial Audit <input checked="" type="checkbox"/> Re-audit		
Audit Date	16 Oct.,2018	Verify Report	<a href="http://www.sgs.com/ecv">www.sgs.com/ecv</a>
Auditor	James Ai	Reviewed by	Simon Wang

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SGS-CS Standards Technical Services Co., Ltd.  
Consumer and Retailers

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## Part A: General Information

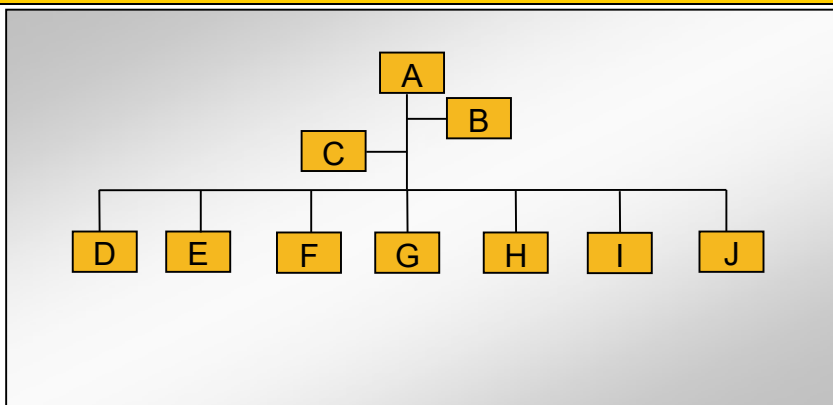
### Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others	Registration Number	91430104668556316F
Year of established	05 Nov.,2007	Valid Date	04 Nov.,2057
Registered address	Room 101, Building 7, Xiangyi Jiayuan Middle Zone, No. 114, Xiangyi Road, Wangchengpo Street, Yuelu District, Changsha, Hunan, China		
Actual address	Room 101, Building #7, Xiangyi Road, Wangchengpo Street, Yuelu District, Changsha, Hunan, China & Floor 4, Block 2, Tianma New Energy Industrial Park, Wangcheng District, Changsha, Hunan, China		
Does the company in abnormal operation status list of industrial and commercial bureau?	No		
Registered capital	3100000 RMB		
Name of legal representative	Ms. Bin He		
Business scope	Sales of instruments and meters, electromechanical equipment, power equipment, laboratory equipment and environmental protection equipment; Research and development, production, technical consultation and maintenance of laboratory equipment. (the project subject to approval according to law can only carry out business activities after being approved by relevant departments)		
1.2 Basic Information			
Contact person	Mr. Zhiguo Zeng		
Phone number	0086-731-88142288	Fax number	0086-731-88571900
URL/Web address	<a href="http://www.hexiyiqi.com">http://www.hexiyiqi.com</a>		
Company type	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Trading Company <input checked="" type="checkbox"/> Combined <input type="checkbox"/> Group Corporation		
Type of ownership	<input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Foreign joint venture <input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Wholly foreign-owned enterprises		
Associated company	NO		
Products manufactured / sold scope	Mini Centrifuge, Low Speed Centrifuge, Low Speed Refrigerated Centrifuge, High Speed Centrifuge, High Speed Refrigerated Centrifuge, Dedicated Centrifuge, Vacuum Concentrator Centrifuge, Rapid Moisture Meter, Intelligent Electronic Balancer		
1.3 Company Building Information			
According to: <input type="checkbox"/> Land certificate <input type="checkbox"/> Real estate certificate <input checked="" type="checkbox"/> Lease agreement <input checked="" type="checkbox"/> Observation Estimated on site			
The company area 2720.9 square meters The land occupies 1500 square meters. The offices occupy 110 square meters. The workshops occupy 2620.9 square meters.			



## Section 2: Human Resources

### 2.1 Company Chart



### 2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	Chairman	1
B	General Manager	1
C	Vice Manager	1
D	Purchase Dept.	1
E	Financial Dept.	3
F	Sales Dept.	16
G	Technology Dept.	6
H	Quality Control Dept.	3
I	Production Dept.	15
J	Office Dept.	4
Number in total:		51

### 2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
General Manager	Ms. Bin He	Colleague	Over 30 / 30 years

Remark: all above information was based on the staff lists and attendance records provided by company representative.



## Part B: Foreign Trade Capacity

### Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid Import and Export license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The import and export enterprise code.	91430104668556316F
The number of foreign trading staff with relevant trading experience.	<input type="checkbox"/> within 1 year staff <input type="checkbox"/> 1-5 years staff <input type="checkbox"/> 6-10 years staff <input checked="" type="checkbox"/> over 10 years 2 staffs Total 2 staffs
The language freely used by foreign trade staff	<input checked="" type="checkbox"/> English <input type="checkbox"/> others:
Annual revenue of previous year	Confidential
Annual export revenue of previous year	Confidential
Estimated export revenue for this year.	Confidential
Overseas agent / branch	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Nearest port	Changsha Port, Shanghai Port, Shenzhen Port, Ningbo Port
Acceptable quotation terms	<input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF <input checked="" type="checkbox"/> CFR
Acceptable payment terms	<input checked="" type="checkbox"/> LC <input checked="" type="checkbox"/> T/T <input type="checkbox"/> D/P <input type="checkbox"/> PayPal <input type="checkbox"/> Western Union <input type="checkbox"/> Small-amount payment
Average lead time (Peak Season)	<input type="checkbox"/> within 15 workday <input checked="" type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time
Average lead time (Off Season)	<input checked="" type="checkbox"/> within 15 workday <input type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time

### Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	Main Product	Main client
<input type="checkbox"/> North America		
<input checked="" type="checkbox"/> South America	Mini Centrifuge, Low Speed Centrifuge, Low Speed Refrigerated Centrifuge, High Speed Centrifuge, High Speed Refrigerated Centrifuge, Dedicated Centrifuge, Vacuum Concentrator Centrifuge, Rapid Moisture Meter, Intelligent Electronic Balancer	Confidential
<input checked="" type="checkbox"/> Europe	Mini Centrifuge, Low Speed Centrifuge, Low Speed Refrigerated Centrifuge, High Speed Centrifuge, High Speed Refrigerated Centrifuge, Dedicated Centrifuge, Vacuum Concentrator Centrifuge, Rapid Moisture Meter, Intelligent Electronic Balancer	Confidential
<input checked="" type="checkbox"/> Southeast Asia/ Mideast	Mini Centrifuge, Low Speed Centrifuge, Low Speed Refrigerated Centrifuge, High Speed Centrifuge, High Speed Refrigerated Centrifuge, Dedicated Centrifuge, Vacuum Concentrator Centrifuge, Rapid Moisture Meter, Intelligent Electronic Balancer	Confidential
<input type="checkbox"/> Africa		



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<input type="checkbox"/> East Asia (Japan/ South Korea)		
<input type="checkbox"/> Australia		
<input checked="" type="checkbox"/> Domestic	Mini Centrifuge, Low Speed Centrifuge, Low Speed Refrigerated Centrifuge, High Speed Centrifuge, High Speed Refrigerated Centrifuge, Dedicated Centrifuge, Vacuum Concentrator Centrifuge, Rapid Moisture Meter, Intelligent Electronic Balancer	Confidential
<input type="checkbox"/> Others		



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## Section 3: Supplier Management

3.1 Supplier Management		
Item	Content	Observations /Comments
1	Does the company establish and implement an effective suppliers' assessment procedure?	<input checked="" type="checkbox"/> Have the written procedures and followed records <input type="checkbox"/> Have the written procedures but no records <input type="checkbox"/> Have relevant records without written procedure <input type="checkbox"/> No written procedures or followed records <input type="checkbox"/> Other
2	Does the company have an updated list of approved suppliers?	<input type="checkbox"/> The approved suppliers list was updated in _____ <input type="checkbox"/> Have the written suppliers without approved signature or date. <input checked="" type="checkbox"/> Provided some suppliers names <input type="checkbox"/> No approved suppliers list <input type="checkbox"/> Other

## Section 4: After-sales Service Capacity

4.1 After-sales Service Capacity		
Item	Content	Observations /Comments
1	Is there a procedure to conduct random product inspection after final packaging in place?	<input type="checkbox"/> Have clear standards and written inspection records <input type="checkbox"/> No written standards but had inspection reports <input type="checkbox"/> Have the procedures but no inspection records <input checked="" type="checkbox"/> It's not necessary to carry out the inspection <input type="checkbox"/> Other
2	Is there a clear procedure for handling customer complaints?	<input checked="" type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	<input checked="" type="checkbox"/> Have the procedures to trace the raw materials. <input type="checkbox"/> Can trace main materials <input type="checkbox"/> Can trace production date. <input type="checkbox"/> Can't trace products <input type="checkbox"/> Other
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	<input checked="" type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other

## Part C: Product Research & Development Capacity

1.1 Product Research & Development Capacity	
The amount of R&D and relevant working experience.	<input type="checkbox"/> within 1year staff <input type="checkbox"/> 1-5 years staff <input checked="" type="checkbox"/> 6-10 years 4 staff <input checked="" type="checkbox"/> over 10 years 2 staff Total 6 engineers
What is the main job responsibility for R&D engineers?	Design, Development of new products and new technology; Technology Support; Declare of Patent Certificate and other Certificates
Is there any relevant design input, output, review, verification and validation documentation available for auditor to review?	YES
Is there any special software or instrument used by the R&D staffs during the design process of new products? If yes, please list the main software or instrument.	YES Remark: Hardware: Confidential, Software: Auto-CAD, Maxsurf Modeler, Compass Inland
Does the company have an effective design change control procedure in place?	YES
Please list the patent certificates and qualification license.	patent certificates: 2017SR205669,2017SR205677,2017SR205507,2017SR205484,2017SR205983,2017SR205497;



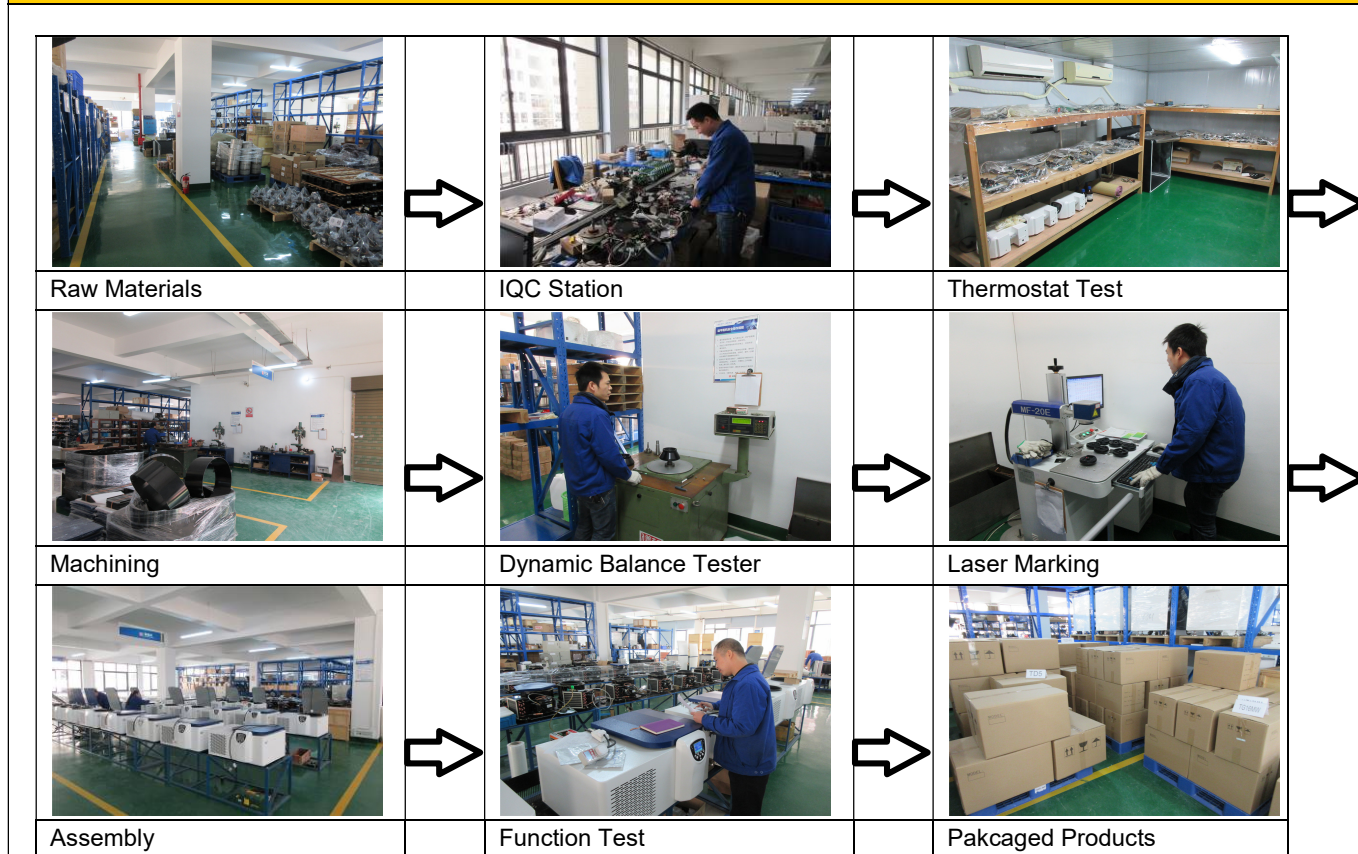
## Part D: Management System and Product Certification

1.1 Management System and Product Certification	
Management system certification	<input checked="" type="checkbox"/> NIL
Product certification	<input checked="" type="checkbox"/> CE Certificate Name:CE NO.: BSTDG1601675201EC-1 Product Name: Centrifuge Model: TD6, TDZ6-WS, DD5M, DD5, 1H-4K, 1H-6K, 1H-10K, TD5A, TD5, TDZ5, TDZ5-WS, TD4, TDZ4, TDZ4-WS, ZLS-1, ZLS-2, ZLS-3 (Other Model, Pls. See the photo) etc. Standard: EN 61326-1:2013, EN 6100-3-2:2014, EN 61000-3-3:2013 Issued by: Shenzhen BST Technology Co., Ltd. Certificate Name:CE NO.: BSTDG1601675201EC-2 Product Name: Centrifuge Model: TD6, TDZ6-WS, DD5M, DD5, 1H-4K, 1H-6K, 1H-10K, TD5A, TD5, TDZ5, TDZ5-WS, TD4, TDZ4, TDZ4-WS, ZLS-1, ZLS-2, ZLS-3 (Other Model, Pls. See the photo) etc. Standard: EN 61010-1: 2010 Issued by: Shenzhen BST Technology Co., Ltd.  <input type="checkbox"/> UL <input type="checkbox"/> CCC <input type="checkbox"/> RoHS <input type="checkbox"/> FCC <input type="checkbox"/> Others <input type="checkbox"/> NIL
Test reports for raw materials	<input type="checkbox"/> RoHS <input type="checkbox"/> Reach <input type="checkbox"/> Others <input checked="" type="checkbox"/> NIL


## Part E: Production Capacity & Quality Control

### Section 1: Production Capacity

#### 1.1 Production Workflow Chart




#### 1.2 Products Situation (Top three Product Categories)

Product	Price range	Min. order quantity	Top monthly output	Average monthly output	Total in 2017
 Centrifuge	Confidential	1 set	Confidential	166 sets	2000 sets

#### 1.3 Main Facilities

Picture	Facility name	Brand or Country/Region of origin	Target Value/machine*day	Quantity
	Thickness Tester	China	N/A	1 set

	Digital Tachometer	China	N/A	1 set
	Digital Scale	China	N/A	1 set
	Sound Level Meter	China	N/A	1 set
	Dynamic Balance Tester	China	N/A	1 set
	Thermostat Room	China	N/A	1 set
	Veriner Caplier	China	N/A	Confidential
	Resistance Tester	China	N/A	1 set
	Withstand Voltage Tester	China	N/A	1 set
	Leakage Current Tester	China	N/A	1 set

	Assembly Line	China	N/A	4 sets
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## Section 2: Production Process Control

2.1 Production Process Control		
Item	Content	Observations /Comments
1	Product R&D capacity	<input checked="" type="checkbox"/> Own brand <input checked="" type="checkbox"/> ODM <input checked="" type="checkbox"/> OEM
2	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	<input type="checkbox"/> Very tidy <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Need to improve <input type="checkbox"/> Very poor
3	Are the necessary items /documents provided at appropriate location and under control?	<input checked="" type="checkbox"/> Work Instructions /procedures <input type="checkbox"/> Workmanship standard /acceptance <input type="checkbox"/> Golden sample /Approval sample <input type="checkbox"/> Product picture <input type="checkbox"/> Verbal by workshop director
4	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	<input checked="" type="checkbox"/> Has instructions and uniformly followed <input type="checkbox"/> Has instruction but no written records <input type="checkbox"/> Materials checked by storage staff
5	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	<input checked="" type="checkbox"/> Have instructions and uniformly followed <input type="checkbox"/> Have instruction but no written records <input type="checkbox"/> Finished product checked by packing staff
6	What type of inspection is used for finished products?	<input type="checkbox"/> Random inspection <input type="checkbox"/> Visual inspection <input type="checkbox"/> Function inspection <input checked="" type="checkbox"/> 100% inspection <input checked="" type="checkbox"/> Visual inspection <input checked="" type="checkbox"/> Function inspection
7	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	<input checked="" type="checkbox"/> Marked and segregated <input type="checkbox"/> Segregated but not marked clearly <input type="checkbox"/> Not found on site
8	How are the non-conforming units handled?	<input checked="" type="checkbox"/> Repaired and re-inspection <input type="checkbox"/> Picked out <input type="checkbox"/> Used under control <input checked="" type="checkbox"/> Others Disused



## Part G: Working Environment

### Section 1: Working Environment

1.1 Welfare Benefits		
Item	Content	Observations /Comments
1	Does the company have effective procedures to verify the age of staff at the time of recruitment?	<input checked="" type="checkbox"/> Has written procedure and keeps adequate age documents of workers <input type="checkbox"/> Has written procedure but doesn't follow records <input type="checkbox"/> Hasn't written procedure or follows records
2	Do all workers sign employment contracts with the factory?	<input checked="" type="checkbox"/> All workers sign employment contracts <input type="checkbox"/> Some workers sign employment contracts <input type="checkbox"/> Only management staff sign employment contracts <input type="checkbox"/> No staff sign employment contracts
3	Is statutory contribution required for all employees' social insurance (e.g. health insurance, unemployment insurance, accident insurance etc.) paid for by the enterprise?	<input checked="" type="checkbox"/> All workers have social insurance. <input type="checkbox"/> Some workers have social insurance <input type="checkbox"/> Only management staffs have social insurance <input type="checkbox"/> No staff have social insurance
4	Does the company have a clear and effective policy on working hours, rest and vacations? If does, please list it.	<input checked="" type="checkbox"/> All staffs work kept to the policy <input type="checkbox"/> Most of the time it keeps to the policy except midseason. <input type="checkbox"/> Usually needs overtime. <input type="checkbox"/> No relevant records for working hours Describe the working hours: AM 8:30-12:00, PM 13:00-17:30
5	Does the company pay extra remunerations for all overtime work?	<input checked="" type="checkbox"/> For all overtime work. <input type="checkbox"/> For official holidays <input type="checkbox"/> For official holidays except weekend. <input type="checkbox"/> No extra remunerations for overtime.
6	Does the company have dormitories for staff? If yes, please describe the condition.	<input checked="" type="checkbox"/> Provide dormitories for all staff <input type="checkbox"/> Provide dormitories for workers <input type="checkbox"/> Provide dormitories for management staff <input type="checkbox"/> No dormitories were provided. Describe the condition: Clean & Tidy, 1-4 People for one room.
1.2 Labor Protection		
Item	Content	Observations /Comments
1	Are there uniforms for all staff in company?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
2	Is the emergency medical supplies enough and easily used in workshop?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
3	Does the company arrange health and safety training for new workers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
4	Do the workers have the appropriate protective equipment during operation in workshop? Such as gloves, masks.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
5	Is there training needed and carried out for fire protection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other

## Part J: Photos

## Section 1: Photos of Documents

## 1.1 Photos of Documents

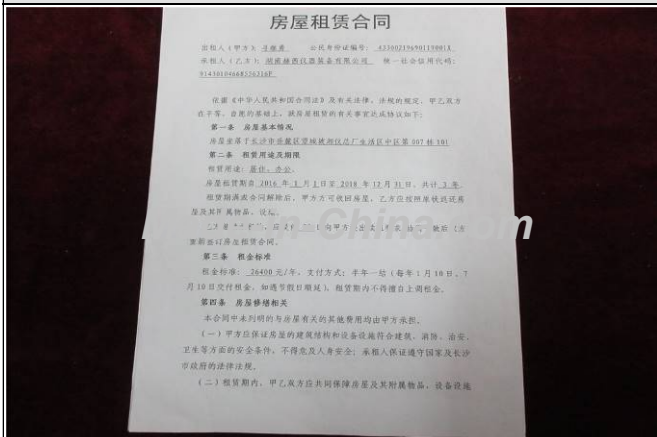
## Description: Business License



## Description: Contract of Industrial Workshop



## Description: Lease Agreement



## Description: Export License



## Description: I Class Medical Instrument License



## Description: Trade Mark





## Description: CE Certificate



## Description: CE Certificate



## Description: Software Copyright Certificate



## Description: Software Copyright Certificate



## Description: Software Copyright Certificate



## Description: Software Copyright Certificate



## Description: Software Copyright Certificate









## Description: Software Copyright Certificate





## Section 2: Photos of Company

2.1 Photos of Company and Product Sample	
<b>Description: Company Gate</b> 	<b>Description: Office</b> 
<b>Description: Workshop</b> 	<b>Description: Workshop</b> 
<b>Description: Workshop</b> 	<b>Description: Workshop</b> 



Description: Warehouse



Description: Testing Room



Description: Testing Area



Description: Process



Description: Process



Description: Process

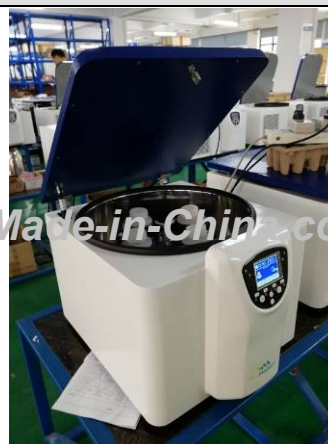




## Description: Packaged Products



## Description: Product Sample



## Description: Product Sample



## Description: Product Sample



-- End of the Report --